



Named governor role – SEND

Area of responsibility:

Governing bodies...

- Have a duty to do their best to ensure that the necessary provision is made for pupils with special educational needs.
- Must be fully involved in developing and monitoring the school's SEND policy and provision, including deployment of funding, equipment and resources.
- Ensure that the school has a 'responsible person' who makes sure that all those who are likely to teach a pupil with an Education, Health and Care Plan (EHCP) are told about the plan. This person is the SENDCo.
- Ensure that pupils with special educational needs join in the activities of the school as far as is reasonably practical.
- Report to parents on the implementation of the school's policy for pupils with SEND.
- Must have regard to the SEND Code of Practice when carrying out its duties toward all pupils with special educational needs.
- Ensure that the school does not unlawfully discriminate against a disabled pupil in the education or associated services provided for or offered to pupils at the school

Roles & responsibilities of the named/link governor:

- Be the link between the governing body and the school in relation to pupils with SEND
- Help the governing body to ensure it fulfils its statutory duties towards pupils with SEND
- Raise awareness of SEND issues at FGB meetings; help ensure that SEND issues are an integral part of school planning and budget setting
- Help review the school's SEND policy and procedures, i.e. compliance with SEND & equalities legislation
- Act as a critical friend - support and challenge the SENCO
- Check that the SENCO is in place and properly trained

- Help to ensure that the funds are allocated each year within the school budget specifically to cater for SEND pupils and to support the implementation of the SEND policy
- Help to ensure that the school communicates well with parents/carers of pupils with SEND
- Keep your own SEND knowledge up to date

Key tasks/activities:

- ✓ Know your school. Meet the SENDCo regularly.
- ✓ Attend training events, read DfE guidance and publications etc
- ✓ Check Annual Report with SENDCo and provide regular updates to the GB as appropriate and ensure statutory information is displayed on school website.
- ✓ Where possible, attend school events to meet pupils, parents, carers and staff
- ✓ Work with the SENDCo to monitor and evaluate the impact of the school's SEND provision

Training/resources required:

e.g briefing from SENCO, learning walk, self-study (eg read SEND Code of Practice)

Please note, as SEND Governor you are *not*:

- Supposed to intervene in the provision/teaching of individual pupils. If parents approach you with a problem, encourage them to talk to the class teacher, head teacher or SENDCo as appropriate.
- Personally liable for the school's SEND provision. The governing body is *corporately* responsible to do its best to ensure that necessary provision is made for pupils with SEND.
- Expected to be involved with any tribunals relating to SEND, although you may wish to provide support to your head teacher. Entitled to see a pupil's statement of SEND without permission.